

The outstanding introduction  
to COBIT and IT Governance

- \* New 2-day format
- \* Optional Certificate Exam
- \* Team rates

# foundation certificate

# COBIT 4.1

*Presented by* **David Llewellyn Jones (DLJ)**

COBIT is internationally recognised as the definitive framework for IT governance and control. It provides a sharper business focus, helps meet regulatory requirements, ensures a process-orientation, and sets a “common language” for both Auditors and IT Professionals. This interactive 2-day course provides participants with a comprehensive understanding of COBIT. Instructor-led assignments turn the theory into practical reality and provide a thorough preparation for the COBIT Foundation Certificate exam.

## Hong Kong

▶ Please refer to our website for current dates



A Member of the ALC Group

[www.alctraining.com.hk](http://www.alctraining.com.hk)

COBIT is a Registered Trade Mark of ISACA and the IT Governance Institute.

# foundation certificate COBIT® 4.1

**This three day course provides a foundation level understanding of the COBIT 4.1 Governance Framework for IT. It covers the need for an IT control framework and how this is addressed by COBIT 4.1.**

The course will step through the components of the COBIT Framework, both at a general conceptual level, and then with an “in depth” analysis of two specific Processes. Questions and exercises based on the experience of the instructor and students will help you learn how to apply COBIT in practice.

Additional subjects covered are COBIT Online, COBIT’s relationship with other best practice methodologies and an overview of Val IT. Also covered in the course (but not included in the examination) will be an overview of the new International Standard for IT Governance ISO/IEC 38500.

The course prepares you for the official COBIT Foundation Examination organised under the umbrella of ISACA. The instructor will be able to answer questions and provide advice based on personal practical experience in addressing IT Governance, Audit and Management issues.

## Who Should Attend

- Senior Managers in IT service provision organisations
- Senior IT Support Staff
- IT and Audit Management
- IT Audit, Risk and Security Practitioners
- Key Business Users
- IT Consultants

## Learning Method

This course is conducted as a three day instructor-led workshop and includes a combination of lectures and exercises. All the exercises are designed to relate the course material to ‘real organisations’ and will draw on the experience and knowledge of the participants.

The course examines representative Control Objectives and Control Practices in depth. The requirements of the COBIT Foundation Certificate examination are specifically covered.

A copy of the official ISACA COBIT 4.1 publication will be provided to all participants.

## Learning Outcomes

**At the end of this course you will be able to understand and describe:**

- The need for a control framework to meet an organisation’s need for IT Governance.
- How COBIT meets this requirement for an IT Governance Framework.
- The functions and benefits that COBIT provides.
- The relationship between COBIT and other standards and best practices including ITIL, ISO20000, Prince2 and ISO17799.
- The COBIT Framework and the components of COBIT (Control Objectives, Control Practices, Management Guidelines, Assurance Guide).
- The products and services of ITGI that support the use of COBIT.
- How to apply COBIT in ‘real world’ practical situations.
- The principles and activities of IT Governance, as defined by ISO/IEC 82500

**This course will prepare you to take and pass the ISACA examination for the COBIT Foundation Certificate.**

## Prerequisites

- There are no prerequisites, however experience in IT Governance and/or management would be valuable.

## Management Overviews

Half-day and full-day overviews of COBIT are available for presentation to your management. This can be the most effective way to determine whether, and if so how, to introduce COBIT into your organisation. Contact us for an obligation-free quotation. See back page for contact details.

## Course Contents

### Day 1

- ▶ **Introduction**
  - History
  - Relationship with other standards
- ▶ **IT Governance**
  - The need for an IT Governance framework
  - Context for IT Governance
- ▶ **COBIT Overview**
  - Benefits of COBIT
  - Business Requirements
  - Business Goals and IT Goals
  - Interrelationships of COBIT Components
- ▶ **COBIT Framework**
  - Domains and processes
  - Control model
  - Measures
- ▶ **The COBIT V4.1 Document**
  - Structure
  - Navigation
- ▶ **Components in Depth: PO10 Manage Projects**
  - Description
  - Control Objectives
  - Inputs & Outputs
  - RACI Charts
  - Goals and Metrics
  - Maturity Model

### Day 2

- ▶ **Practical exercise: Applying COBIT**
- ▶ **Components in Depth: DS2 Manage Third Party Services**
  - Description
  - Control Objectives
  - Inputs & Outputs
  - RACI Charts
  - Goals and Metrics
  - Maturity Model
- ▶ **The COBIT Assurance Guide**
- ▶ **Overview of Val IT**
- ▶ **COBIT Resources**
  - COBIT Online
  - COBIT Security Baseline
  - COBIT Quickstart
  - IT Governance Implementation Guide
- ▶ **Mapping of COBIT to other best practice methodologies:**
  - ITIL
  - SOX
  - PRINCE2

## Course Presenter



David Llewellyn Jones (known to all as DLJ) is Principal Trainer and Head of Professional Services at PDA (Singapore member of the ALC Group).

With his engaging style and unparalleled depth of knowledge of IT Service Management and IT Governance, DLJ is one of the most highly regarded authorities in Asia. Originally from the UK, DLJ moved from Sydney to Singapore in early 2008 and quickly established himself as the “must see” trainer for his ability to communicate the complexities of the ITIL and COBIT frameworks in down-to-earth language. Refer to our Faculty web page for more details.

## Foundation Examination (Optional)

This course is designed to provide participants with a solid understanding of Cobit, and to also provide preparation for the Cobit Foundation Certificate for those who wish to take the exam.

If you wish to achieve the COBIT Foundation Certificate, we strongly recommend that the examination should be taken as soon as possible after completion of the course. An examination is held at 9:00 on the day following the Cobit course. This allows for overnight study.

The exam consists of 40 multiple choice questions to be answered in 60 minutes. Candidates must score 70% or higher (28 or more questions correct) in order to pass.

- PMbok
- CMM
- ISO/IEC 27001
- ▶ **Practical experience in how to perform a COBIT assessment and develop an improvement plan**
- ▶ **Examination Preparation**

# HOW TO REGISTER



## Register Online

[www.alctraining.com.hk](http://www.alctraining.com.hk)



## Send your details by email

[learn@alctraining.com.hk](mailto:learn@alctraining.com.hk)



## Fax the Enrolment Form below to:

Fax: 3010 4798  
From any other country +852 3010 4798



## Any queries please call Customer Service

Tel: 2137 0978  
From any other country +852 2137 0978



## Post the completed Enrolment Form to:

ALC Training Limited  
22/F, Hing Yip Commercial Centre  
280 Des Voeux Road, Central  
Hong Kong

# COURSE INFORMATION

## FEES and DATES:

**COBIT Foundation Certificate + Examination**

**\$ 11,400**  
(per delegate)

## TEAM RATES

Please contact ALC at [learn@alctraining.com.hk](mailto:learn@alctraining.com.hk),  
if you have teams of three or more to train

## VENUE

The course will be held at a high quality centrally-located hotel. Full details will be on your confirmation letter and can also be found on our website.

## COURSE INFORMATION

The course is held from 9.00am to 5.00pm with registration from 8.30am on the first day. Upon enrolment you will be sent a confirmation letter giving full details.

## TERMS and GUARANTEE

To ensure your admission to the course, fees are payable in advance. To guarantee your satisfaction we offer a money back or full credit policy. Details will be on your confirmation letter and our website. Cancellations with full refund will be accepted up to 10 working days before the course. After that time no refunds can be given, but substitutions may be sent at any time.

Full course schedule available on our website

# COBIT FOUNDATION ENROLMENT FORM

**Name 1** (Mr/Mrs/Miss/Ms) .....

Position .....

Email .....

Mobile .....

City / Date .....

**Name 2** (Mr/Mrs/Miss/Ms) .....

Position .....

Email .....

Mobile .....

City / Date .....

## Organisation

Address .....

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Phone .....

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## Person Making Booking

(Mr/Mrs/Miss/Ms) .....

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Phone .....

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